

Richard McKenna Charter School District #453
BOARD MINUTES

Board of Directors Meeting

Date: Tuesday, October 18, 2022

Place: Richard McKenna High School Conference Room

Time: 12:00 PM

I. WELCOME and CALL to ORDER

A. Call Meeting to Order

Meg Warren – Chair

Jessica Morrison- Clerk-Absent

Meg Warren called the meeting to order and Doug Mayne lead the Pledge of Allegiance. Quorum Status-Confirmed. In attendance-Meg Warren, Doug Mayne, Crystal Rogers, Alisa Urquidi, William Lamb, Dennis Wilson, Janet Hurst, Tim Vogt-auditor.

II. APPROVE AGENDA

Doug moved to approve the agenda; William seconded it. Unanimously approved.

III. CONSENT AGENDA

1. Accept Minutes for Board meetings for June 21, 2022 and October 3, 2022. Crystal moved to accept the minutes, William asked for a change in the October 3 minutes, to read UP to \$48000 in fees to fix our 990 problems, then it was unanimously approved.

IV. PRESENTATION/ACTION:

2021-22 Audit-Tim presented his role and responsibility as an auditor. He stated the financials are all in good shape, and can be relied upon. He covered the independent auditors report on internal controls. They noted the deficiency of our 990 tax form not having been filed for 20 years. Tim presented the income and expense report for each fund. The school is in great financial shape for future endeavors. The school has about 17 months of operating expenses in reserve.

A. Approve 2021-22 Audit as presented-Moved by William to approve as presented, seconded by Doug then it was unanimously approved.

V. ACTION ITEMS:

A. Approve 2023-24 Lottery Dates – January 4, 2023 to February 24, 2023 with Lottery draw on March 2, 2023-Moved to approve by Doug, seconded by Crystal all in favor.

B. Approve Social Studies Certification for Brooks Hill, Online Teacher-Moved by William to approve Brooks for social studies certification, seconded by Crystal all approved.

C. Approve revisions to Policy 5400 add verbiage that says sick days can accumulate up to 180 days. Add verbiage that states when a full year employee leaves employment they get paid out accrued vacation days. Eligible employee’s can accrue up to 25 vacation days, but cannot take more then 10 days at a time of vacation. Moved to be approved by Doug, seconded by Crystal, unanimously approved.

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- D. Approve Policy 1420 found a policy that referenced policy 1420 and 1420 was not in our policy anywhere. Add policy 1420 to our policy manual. Crystal moved to approve, seconded by William, unanimously approved.
- E. Approve Certified Staff (State funded) Bonuses-This would be just for onsite teachers as the online teachers already got an 11% increase per a student hour at the beginning of this year. William moved to approve the bonuses, Doug seconded it and it was unanimously approved.

VI. **DISCUSSION/ACTION**

- A. K-8 Campus Update-Had a lot of trainings at the beginning of the school year. Had testing scores that came back that allowed finding a list of kids who needed intervention. A personal issue was discussed and was already resolved. Discussion ensued about how to encourage more parent involvement.
- B. Online Leadership update-Broke up into committees researching interventions, marketing,
- C. Onsite High School instructional week-over 50% of Idaho schools are on a 4 day school week. Discussion ensued regarding whether it would be good or not.

VII. **ADJOURN**

Moved to adjourn by Doug, seconded by Crystal, all approved.

The next regular board meeting will be held on January 17, 2023 in the High School Conference Room at noon.

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